



# Daytona Beach Area Association of REALTORS® Residential MLS Input Form

Listing Agent \_\_\_\_\_

Volusia County Parcel # \_\_\_\_\_ (12 characters)

Flagler County Parcel # \_\_\_\_\_ (21 characters)

Clone from ML# \_\_\_\_\_ Co Listing Agent \_\_\_\_\_  
(Must be Residential)

**COMMON REQUIRED FIELDS FOR ALL PROPERTY TYPES**

List Date \_\_\_/\_\_\_/\_\_\_    Expiration Date \_\_\_/\_\_\_/\_\_\_    List Price \$ \_\_\_\_\_

Style  Single Family    Single Family Attached    Manuf. Housing    Condominium    Condotel    Land Value Only

Area \_\_\_\_\_ (See Area Number List)

Street # \_\_\_\_\_ Compass  N  E  W  S    Street \_\_\_\_\_  
(Max 35 characters)

City \_\_\_\_\_    County \_\_\_\_\_    Zip \_\_\_\_\_    Map \_\_\_\_\_

Legal Description \_\_\_\_\_  
(Max 200 characters)

Taxes \_\_\_\_\_    Tax Year \_\_\_\_\_    Homestead Exemption  No  Yes

Directions \_\_\_\_\_  
(Max 128 characters)

### Commissions

(Must be expressed as a % or a flat dollar amount)

Sub Agent \_\_\_\_\_ Buyer Agent \_\_\_\_\_ Transaction Broker \_\_\_\_\_ NRR \_\_\_\_\_    Type  Regular  Dual  Variable

Listing Type  Exclusive Agency  Exclusive Right of Sale

Foreign Seller  No  Yes    Internet  No  Yes    NRR Required  No  Yes

**REQUIRED FIELDS FOR RESIDENTIAL ONLY**

# Bedrooms \_\_\_\_\_    # Baths \_\_\_\_\_    # Half-Baths \_\_\_\_\_    Occupied  No  Yes    SUPRA  No  Yes

SQFT Total \_\_\_\_\_    Living Area \_\_\_\_\_    Year Built \_\_\_\_\_    New Builder Home  No  Yes

Condo \_\_\_\_\_    Unit # \_\_\_\_\_

Subdivision \_\_\_\_\_

If Type/Style is Condo, Condo Name is mandatory. Otherwise, Subdivision is mandatory.

**Maintenance Fee** \_\_\_\_\_ **Paid**  N/A  Annual  Monthly  Quarterly Fee Covers: (SEE CODED FEATURES)

**Water**  City  Private  Well  None

**Sewer**  City  Private  Septic  None

**Special Contingency**  No  Yes

**AS IS Condition**  No  Yes

**Required for Condos Only** **Unit Floor #** \_\_\_\_\_ **Location**  E  N  NE  NW  S  SE  SW  W

**Min Rental**  1 day  1 wk  2 wks  1 mo  2 mos  3 mos  4 mos  6 mos  1 yr  unlimited  no rental

**OPTIONAL FIELDS FOR RESIDENTIAL ONLY**

**\*Bedroom 1** \_\_\_ x \_\_\_ **Bedroom 2** \_\_\_ x \_\_\_ **Bedroom 3** \_\_\_ x \_\_\_ **Bedroom 4** \_\_\_ x \_\_\_

**Living Room** \_\_\_ x \_\_\_ **Dining Room** \_\_\_ x \_\_\_ **Family Room** \_\_\_ x \_\_\_ **\*Kitchen** \_\_\_ x \_\_\_

**Porch/Balcony** \_\_\_ x \_\_\_ **Patio/Deck** \_\_\_ x \_\_\_ **Utility Room** \_\_\_ x \_\_\_ **Other** \_\_\_ x \_\_\_

**\*Lot Size** \_\_\_\_\_ **Pets**  No  Yes  Restricted **Mortgage**  No  Yes

**Agent Info** \_\_\_\_\_

(Max 128 characters)

**In House Remarks** \_\_\_\_\_

(Max 128 characters)

**Virtual Tour URL** \_\_\_\_\_

**Dispute Resolution**  No  Yes

**Remarks** \_\_\_\_\_

(Max 1488 characters, first 250 are Marketing Remarks)

**CODED FEATURES****Note: The number in parentheses ( ) is the maximum number of selectable features \* = Required****Architecture (2)**

- Colonial
- Contemporary
- Cape Cod
- Traditional
- Foyer
- Spanish
- Victoria
- Tudor
- Bungalow
- Ranch
- Other

**Building (2)**

- 1 story
- 2 story
- Midrise Bldg
- HiRise Bldg
- Single Wide
- Double Wide
- Triple Wide
- Other

**Rooms (7)**

- Great Room
- Eat-in Kitchen
- Formal Dining Room
- Family Room/Den
- Foyer
- LR/DR Combo
- Formal Living Room
- Florida Room
- Balcony/Decking
- In-law Unit
- Breakfast Bar
- Breakfast Nook
- Office
- Inside Laundry
- Bonus Room

**Heating (7)**

- Central
- Zoned
- Window/Wall Units
- Space Heater
- Heat Pump
- Solar
- Fuel Oil
- Bottled Gas
- Natural Gas
- Electric
- Air to Air
- Water to Air
- Other

**Construction (2)**

- Brick
- Frame
- Concrete Block
- Siding
- Aluminum
- Stucco Cover
- Modular
- Other

**Condo (5)**

- Storage Area
- On-site Mgmt
- Multi-level Unit
- Launder in Unit
- Laundry each Floor
- Laundry in bldg
- Triple Wide
- Other

**Pool (4)**

- Inground
- Screened
- Heated
- Above Ground
- Solar
- Indoor
- Community
- Room For
- None

**1st Floor (2)**

- Wood
- Slab
- Other

**Inside (7)**

- Split Bedrooms
- 1 Bedroom Down
- 2 Bedrooms Down
- Wheelchair Design
- Cable TV
- Solar Hot Water
- Central Vacuum
- Wet Bar
- Attic Fan
- Ceiling Fan(s)
- Water Softener\*
- Intercom
- Furnished
- Fireplace
- Cathedral Ceilings
- Sunken Living Room
- Loft Inside
- Sprinkler System

**Air Conditioning (5)**

- Central
- Zoned
- Wall/Window Units
- Multiple Units
- Heat pump
- Air to Air
- Water to Air
- Other

**Floor Covering (3)**

- Tile
- Vinyl
- Carpet
- Terrazzo
- Wood
- Other

**\*Maint. Fee Covers (2)**

- N/A
- Bldg. Insurance
- Exterior Paint
- Pool
- Tennis
- Clubhouse
- Pest Control
- Lawn
- Security
- Common Areas
- Water
- Sewer
- Trash
- Electric

**Waterfront (2)**

- Oceanfront
- Oceanview
- Riverfront
- Riverview
- Canalfront
- Lakefront
- Seawall
- Intracoastal
- Dock
- None

**House Orientation (1)**

- North
- East
- South
- West

**Outside (7)**

- RV/Boat Park Space
- Tennis Court
- Screened Porch
- Utility Shed
- Fenced yard
- Irrigation Sprinklers
- Irrigation Well
- Aircraft Hangar
- Stables
- Clubhouse Fac
- Laundry Fac
- Public Bus
- School Bus
- Storm Shutters
- Out Building

**Appliances (9)**

- Refrigerator
- Range
- Dishwasher
- Disposal
- Dryer
- Washer
- Microwave
- Trash Compactor
- Jenn Aire or Equip

**\*Showing Instructions (5)**

- Must Call L/O
- Key in L/O
- Appointment Needed
- Agent must Accompany
- Lockbox Occupied
- Lockbox Vacant
- Go Show
- Other

**Utilities Avail—Land Value Only (4)**

- Sewer
- Septic
- Well
- City Water
- Electric
- Gas Bottled
- Gas Natural
- Fuel Oil Tank

**Land Type (4)**

- Corner Lot
- Cul-de-Sac
- On Golf Course
- Zero Lot Attached
- Zero Lot Detached
- Wooded
- Horses Permitted
- 1-5 Acres
- 5-10 Acres
- 10-20 Acres
- 20+ Acres
- 1/2-1 Acre

**Roof (4)**

- Tile
- Shingle
- Built Up
- Gravel
- Other

**Miscellaneous (7)**

- Jacuzzi or Equivalent
- Sauna
- Security System
- Elevators
- Warranty Plan
- Fixer Upper
- Special Security
- Gated Community
- Under Construction
- Immed. Occupancy
- Repossession
- Bank Owned
- Rental Restrictions
- Assoc Approval Req
- Condo Association
- Homeowners Assoc.
- Satellite System
- HUD/VA
- Golf Community
- Adult Community

**\*Parking (6)**

- 1 Car
- 2 Car
- 3+ Car
- Garage
- Car port
- Door Opener
- Oversized
- Workshop
- Reserved
- Underground
- Detached
- Side Entry
- Secured
- Unsecured
- On Street

**Financing (3)**

- OWC
- FHA/VA OWC 1ST
- OWC 2ND
- OWC Balloon
- OWC Lease Purchase
- Other
- Assume No Qualify
- Assume Must Qualify

**Porch (9)**

- Balcony
- Deck
- Deck & Enclosed Porch
- Deck W/Jacuzzi
- 2 Decks
- 2 Porches
- 2+ Porches/Decks
- Front
- Glass
- Patio
- Rear
- Screened
- Side
- None

## MAP GRID LIST

- 11 – PONCE INLET
- 12 – S DUNLAWTON TO N PONCE INLET.
- 13 – BEACHSIDE, N. of DUNLAWTON & S. SILVER BEACH
- 14 – DAYTONA PENNINSULA S. of SEABREEZE
- 15 – DAYTONA PENNINSULA N. of SEABREEZE
- 16 – ORMOND BEACH PENNINSULA S. OF 40
- 17 – ORMOND BEACH PENNINSULA N. OF 40
- 18 – ORMOND-BY-THE-SEA
- 21 – PORT ORANGE S. OF DUNLAWTON, E OF 95
- 22 – PORT ORANGE S. OF DUNLAWTON, W OF 95
- 23 – PORT ORANGE N. OF TAYLOR, W. OF 95 & COUNTY
- 24 – PORT ORANGE N. OF DUNLAWTON, E. OF 95
- 25 – DAYTONA S. OF BEVILLE, E. OF NOVA
- 31 – DAYTONA S. OF BEVILLE, W. OF NOVA
- 32 – DAYTONA BEVILLE TO ISB, E. OF 95
- 33 – ISB TO LPGA W. OF 95
- 34 – DAYTONA ISB TO MASON, E. OF 95
- 35 – MASON TO LPGA E. OF 95
- 41 – LPGA TO GRANADA, E. OF NOVA
- 42 – LPGA TO GRANADA, W. OF NOVA & E. OF 95
- 43 – ORMOND S. OF GRANADA, W. OF 95
- 44 – ORMOND N. OF 40, S. TOMOKA RIVER, E. OF US1
- 45 – ORMOND N. OF 40, W. OF US1, E. OF 95
- 46 – ORMOND N. OF TOMOKA RIVER, E. OF US1
- 47 – PLANTATION BAY, HALIFAX P, SUGAR MILL
- 48 – ORMOND BEACH W. OF 95, N. OF 40
- 49 – PLANTATION PINE CONE ROAD
- 50 – FLAGLER BEACH
- 60 – PALM COAST
- 70 – NEW SMYRNA BEACH E. OF 95
- 80 – EDGEWATER
- 90 – WEST VOLUSIA
- 91 – DELTONA
- 92 – DELAND
- 97 – NEW SMYRNA BEACH S. OF PIONEER, W. OF 95
- 98 – ANY OTHER AREA OFF OF THE MAP
- 99 - OTHER