



**DESIGNATED REALTOR® MLS PARTICIPATION
of the
Daytona Beach Area Association of REALTORS®, Inc.**

**1. Complete the Application. MUST ARRIVE AT THE ASSOCIATION BEFORE 3:00 P.M.
FOR PROCESSING**

- _____ A. Complete EVERY blank in the MLS Participant application. (If not applicable, fill in N/A.) Complete "Designated" REALTOR® Participant application and the Authorized Signature Form.
- _____ B. Include a recent full-faced photograph with application. An original, black & white or color, or 2x2 passport photo is acceptable.
- _____ C. READ THE ATTACHED CODE OF ETHICS and SIGN WITH FULL SIGNATURE under the statement: "I have read and agree to abide by the foregoing."
Return with the application.
- _____ D. READ THE ENCLOSED MLS POLICY and SIGN STATEMENT WITH FULL SIGNATURE. *Return with application.*
- _____ E. SIGN UP FOR AN MLS TRAINING CLASS AT THE ASSOCIATION. To participate in our MLS, you must attend an MLS Training Class within 60 days from the date of your application. If you do not attend the MLS Training Class, your access to the MLS will be turned off.
- _____ F. READ THE ENCLOSED PHOTOGRAPHER AGREEMENT and SIGN STATEMENT WITH FULL SIGNATURE. *Return with application.*
- _____ G. A copy of your current real estate license or state certification to engage in the appraisal of real property is required along with a copy of your driver's license. **Return with the application.**
- _____ H. A copy of your FREC corporate license, if applicable. **Return with the application.**
- _____ I. Attach a letter from the Association Executive of your "primary" REALTOR® Association stating that you are a Designated REALTOR® member of that Association in good standing and have paid your National, State and local dues through that Association and are a Participant in their Multiple Listing Service.

2. Pay Appropriate Fees.

- A. Include with the application, check, cash or credit card (visa/mastercard/discover/amex accepted) payable to: Daytona Beach Area Association of REALTORS®, Inc., in the amount governed by the following schedule. The **date of application with the Association** governs the amount you pay.

"DESIGNATED REALTOR®" MLS APPLICATION FEE: \$250.00

The MLS Participation Fees are \$190.00 semi annually. **There is a one time set up fee of \$100 for computer access.**

There is no charge for a broker to input listings. Any listings input by the Association will be charged at \$10.00 each.

DKey Fees are also billed \$60.00 semi-annually. **A \$249 deposit is required for the Display Key to be paid to the Association.** The eKey Fee is \$21.48 a month for Professional, \$11.00 for Basic paid directly to Supra by an automatic credit/debit card.

A MANDATORY MLS CLASS MUST BE TAKEN WITHIN 60 DAYS at the Daytona Association